

## TEMP NEW PU3A LOG ON PROCESS FOR GROUP LEADERS

To get around our vulnerability thrown up by the attempted breach of our security, 23CCC have developed a work around to be used in the interim while the Committee decide which avenue to take with regards to both the web site and the database for PU3A.

This new logon process involves a couple of extra steps for the GL to get access to make changes to their group pages as shown below.

1. Open your normal web browser (Chrome/Internet Explorer/Fire-Fox etc)
2. Open a new tab if needed
3. Copy the link provided into the field for URLs (web addresses)
4. A page will be presented as below



The screenshot shows a 'Sign in' dialog box with the following elements:

- Title: Sign in
- URL: <https://www.peterboroughu3a.org.uk>
- Username field: A text input box.
- Password field: A text input box.
- Buttons: A blue 'Sign in' button and a grey 'Cancel' button.

5. Enter the Username as provided
6. Enter the password as provided (this is **NOT** changeable)
7. Click the "Sign In" button.
8. You will now be presented with the normal PU3A logon screen you have used previously to admin your Group Pages.
9. Proceed as you have done pre-security problem.
10. Do not allow your PC to log the sign on details for future login – this will present a security vulnerability should your PC be compromised by a virus/trojan etc.

**THIS ACCESS WILL ONLY BE PROVIDED TO EACH GROUP LEADER FOR A FIXED PERIOD (MAYBE 2 OR 3 DAYS) AS WE ONLY HAVE 7 LOGINS TO SHARE AMONG THE NUMEROUS LEADERS WHO REQUIRE ACCESS**