

# EQUIPMENT LOAN FACILITY

Peterborough U3A has items of equipment available for loan to PU3A groups. Most of the equipment is in a central Peterborough secure storage facility

## PROCESS FOR LOANS

- Group Leader contacts loan administrator (only GLs can make request) – advisable to give at least 1 weeks' notice
- Dates for loan advised
- Confirmed booking made
- When equipment collected by Group Leader (or representative) a signature will be required
- Return date agreed and logged (please stick to dates so others can access equipment)

*Note: If loan admin not available please contact Armadillo key holder as on list provided to Group Leaders*

## AVAILABLE ITEMS

	ITEM
1	EPSON DIGITAL PROJECTOR (For projecting PC screens or memory stick onto wall or screen)
2	SAMSUNG DIGITAL PROJECTOR (For projecting PC screens or memory stick onto wall or screen)
3	PANASONIC DIGITAL PROJECTOR (For projecting PC screens or memory stick onto wall or screen)
4	KODAK SLIDE PROJECTOR WITH CAROUSELS (For projecting camera slides onto wall or screen)
5	ZEISS SLIDE PROJECTOR WITH CAROUSELS (For projecting camera slides onto wall or screen)
6	PROJECTOR SCREENS (for use with items 1 – 5)
7	PROJECTOR STAND (for use with items 1 – 5)
8	LASER POINTER (for use with items 1 – 5)
9	PROSOUND MICROPHONE SET ((Microphone set for use with venue speakers)
10	MEGAMOUTH WIRELESS MICROPHONE SET (Self-contained speaker system)
11	INTER M9 SOUND SYSTEM WITH MICROPHONE AND SPEAKERS
12	FREEWAY RADIO HAND MICROPHONE AND RECEIVER
13	SOUND KING AMPLIFIER AND SPEAKER
14	6-PANEL FREE-STANDING EXHIBITION BOARDS (For display of signage)
15	WHITE BOARDS
16	ELITE TUTOR OVERHEAD PROJECTOR
17	ENNASCOPE EPIDIASCOPE

### LOAN EQUIPMENT ADMINS

1. Chris Wareham 01733 263006 or by mail on candjwareham@gmail.com
2. Hilary Keegan on 01733 265769

We also have a laptop pc running windows 10 which can be loaned for displaying PowerPoint presentations and items on CD/DVD's

This is available by contacting Mary McCarthy on 01733 232518